

APPROVAL FOR NON-WU COURSE CREDIT

This form is for Arts & Sciences students planning to take coursework at another U.S. university. This form is not required for WU summer school. Non-U.S. coursework should be referred to the Study Abroad Office. The following applies to all non-WU courses:

- You must take the course for a letter grade and earn a grade of C or better to transfer credit
- Grades earned at other institutions will **not** be included in your WU gpa
- Online or other distance learning courses will **not** be granted transfer credit
- Non-WU course work may **not** be used to satisfy Arts & Sciences degree requirements
- Upon receipt of an official transcript from the non-WU school, approved credit will be awarded

1. **Attach a course description for each course you are planning to take.**
2. **For each course, indicated if the class is to count for general credit or for a major/minor.**
 - * **For general credit**, submit the completed form and course description to the College Office.
 - * **For a major/minor**, secure approval from your major advisor or the Director of Undergraduate Studies in the department **before** submitting the completed form to the College Office.
3. **Submit the completed form to the College of Arts & Sciences, 205 S. Brookings or 115 Umrath**

_____/_____/_____
 Last First Middle Date

 Student ID Number Cell Phone Number E-Mail Address

Name and location (city, state), and semester of the non-WU school you will be attending:

 School City State Semester

This school grants credit in (circle one): Semester Hours Quarter Hours

Please Note: Quarter units are converted to semester units by a factor of .66

1. Non-WU Course _____
 Dept. Name Course No. Title

Approved by: _____ Department (for major/minor) _____ ~or~ Date: ____/____/____ Dean (for general credit) _____ To transfer as: _____ Dept. Name Course No. Title #Units	SIS ENTRY Keyed By: Date:
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2. Non-WU Course _____
 Dept. Name Course No. Title

Approved by: _____ Department (for major/minor) _____ ~or~ Date: ____/____/____ Dean (for general credit) _____ To transfer as: _____ Dept. Name Course No. Title #Units	SIS ENTRY Keyed By: Date:
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