APPROVAL FOR NON-WU COURSE CREDIT

This form is for Arts & Sciences students planning to take coursework at another U.S. university. This form is not required for WU summer school. Non-U.S. coursework should be referred to the Study Abroad Office. The following applies to all non-WU courses:

- You must take the course for a letter grade and earn a grade of C or better to transfer credit
- Grades earned at other institutions will not be included in your WU GPA
- Online or other distance learning courses will not be granted transfer credit
- Non-WU course work may not be used to satisfy Arts & Sciences degree requirements
- Upon receipt of an official transcript from the non-WU school, approved credit will be awarded

1. Attach a course description for each course you are planning to take.
2. For each course, indicated if the class is to count for general credit or for a major/minor.
   * For general credit, submit the completed form and course description to the College Office.
   * For a major/minor, secure approval from your major advisor or the Director of Undergraduate Studies in the department before submitting the completed form to the College Office.
3. Submit the completed form to the College of Arts & Sciences, 205 S. Brookings or 115 Umrah

Last Name ___________________________  First Name ___________________________  Middle Name ___________________________  Date ___/___/___

Student ID Number ___________________________  Cell Phone Number ___________________________  E-Mail Address ___________________________

Name and location (city, state), and semester of the non-WU school you will be attending:

School ___________________________  City ___________________________  State ___________________________  Semester ___________________________

This school grants credit in (circle one): Semester Hours Quarter Hours

Please Note: Quarter units are converted to semester units by a factor of .66

1. Non-WU Course

   Dept. Name ___________________________  Course No ___________________________  Title ___________________________

   Approved by: ___________________________  Date: ___/___/___

   To transfer as: ___________________________  #Units

2. Non-WU Course

   Dept. Name ___________________________  Course No ___________________________  Title ___________________________

   Approved by: ___________________________  Date: ___/___/___

   To transfer as: ___________________________  #Units